



13/12/2024

## Welcome to Arbor

Dear Parents,

As you may be aware, we are moving to new pupil information system called Arbor. We will be launching the move on **Monday 16<sup>th</sup> December 2024**. You will receive a welcome email and instructions to log onto your parent portal on this date.

How to get started:

- Once you receive your welcome email from Arbor, click the link provided to set up a password. Your username will be your personal email address.
- To create a password, select 'forgotten password'. Once you have done this, check your emails for a reset password and follow the instructions to set a new password.
- Download the app on your smart phone by searching 'Arbor' in the app or play store. Open and enter your login details (your personal email address and the password that you have just created).
- Select St Giles' & St George's C of E Academy, read and accept the terms and conditions then enter your child's birthday. Only relatives who are primary guardians of a child can access the Arbor app.

### What will parents be able to see?

Once logged in, you will be able to see the information we hold on your child, emergency contact details and behaviour updates (Class Dojo will still be used to record positive behaviour). Arbor will allow you to update your own contact details and your child's information immediately, ensuring the data we have is always correct. You will also be able to monitor your child's attendance. Future payment items and trips will be added to Arbor from January 2025 and after school clubs will also be available to book.

We ask that all parents sign into the Arbor app by **Thursday 19<sup>th</sup> December 2024**. Parents who do so will be in with a chance of winning a prize. Once you have logged in, you will automatically be entered into the raffle to win. Winners will be announced on **Friday 20<sup>th</sup> December**.

Yours sincerely,

Mrs Pointon  
Headteacher

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